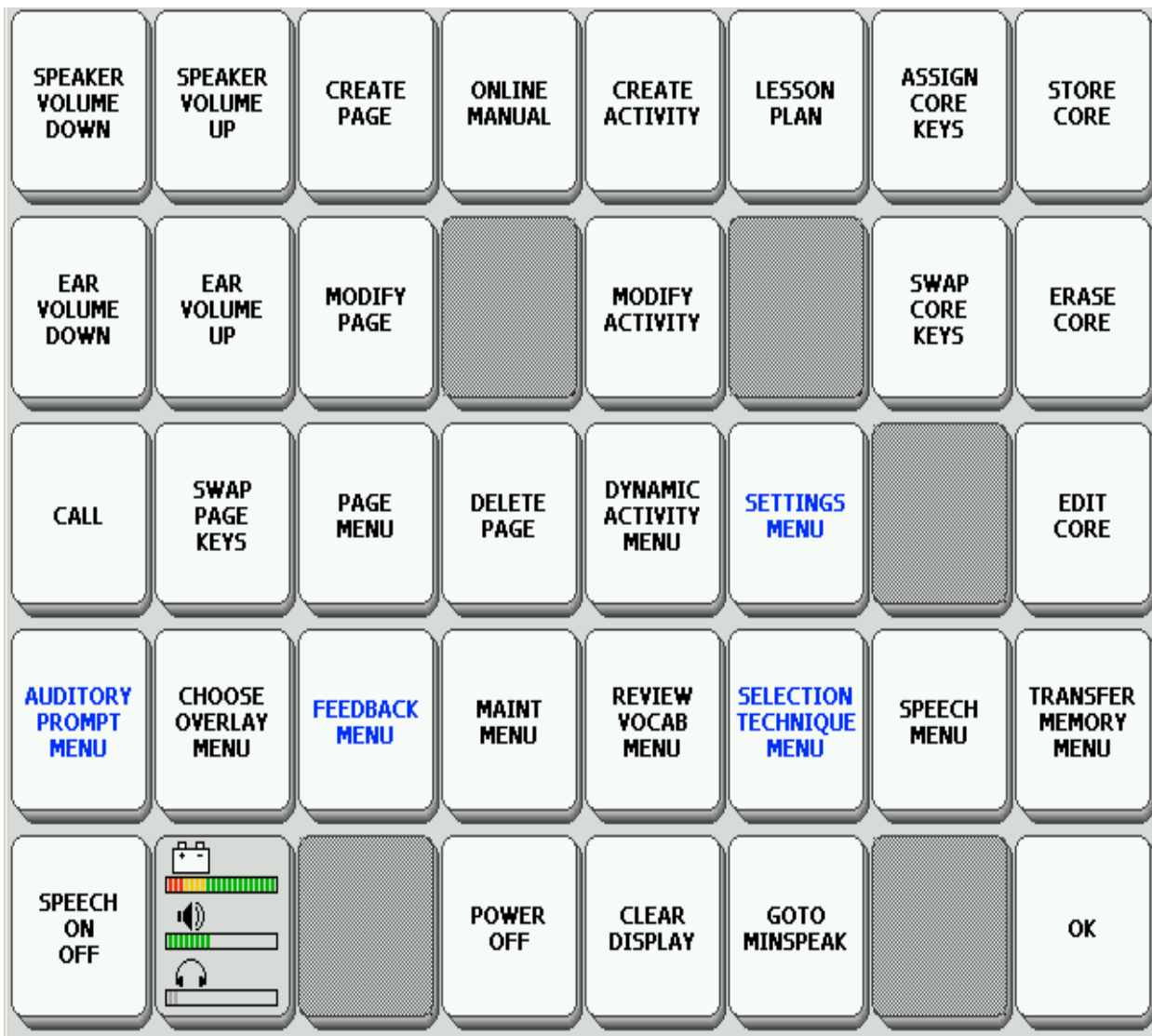


SpringBoard

QUICK REFERENCE

The SpringBoard has 6 user areas. All 6 of these areas have programs ready to go. User area 1 = 4 keys, area 2 = 8 words, Area 3 = 8 phrases, area 4 = 15 keys, area 5 = 32 keys, and area 6 is the Exploration Wizard.

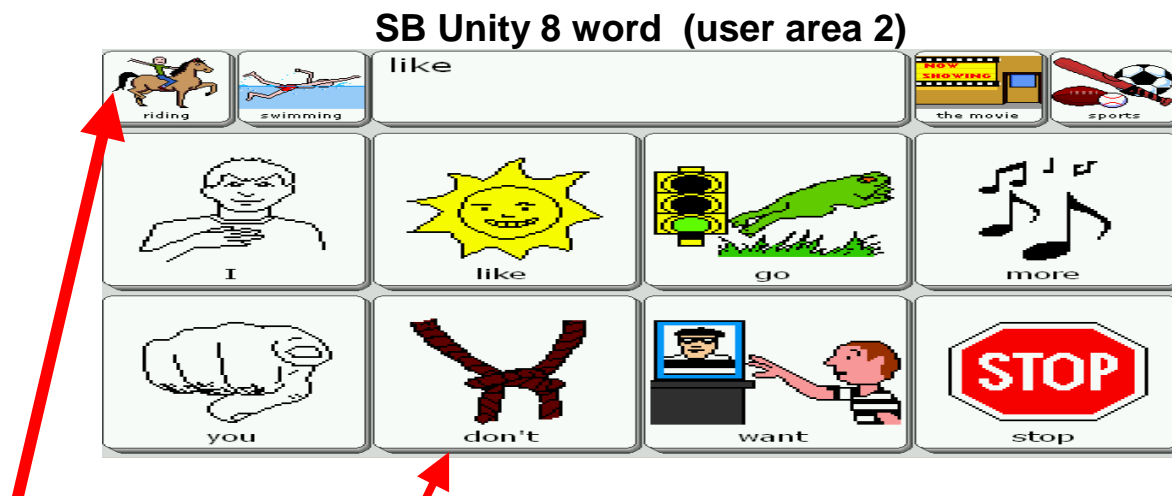
Toolbox



TO CHANGE USER AREAS

1. Select the toolbox key (hammer and screwdriver) on the front of the SpringBoard case.
2. Select CHOOSE OVERLAY MENU.
 - Select SWITCH USER AREA
 - Select the User Area to switch to
 - The device takes you back to the Overlay Menu screen
 - Select OK

The first screen that appears when you press OK will be the toolbox page. You can press OK again or GO TO MINSPEAK (near the bottom right corner)



ACTIVITY ROW AND CORE VOCABULARY

In each program you have 2 main sections:

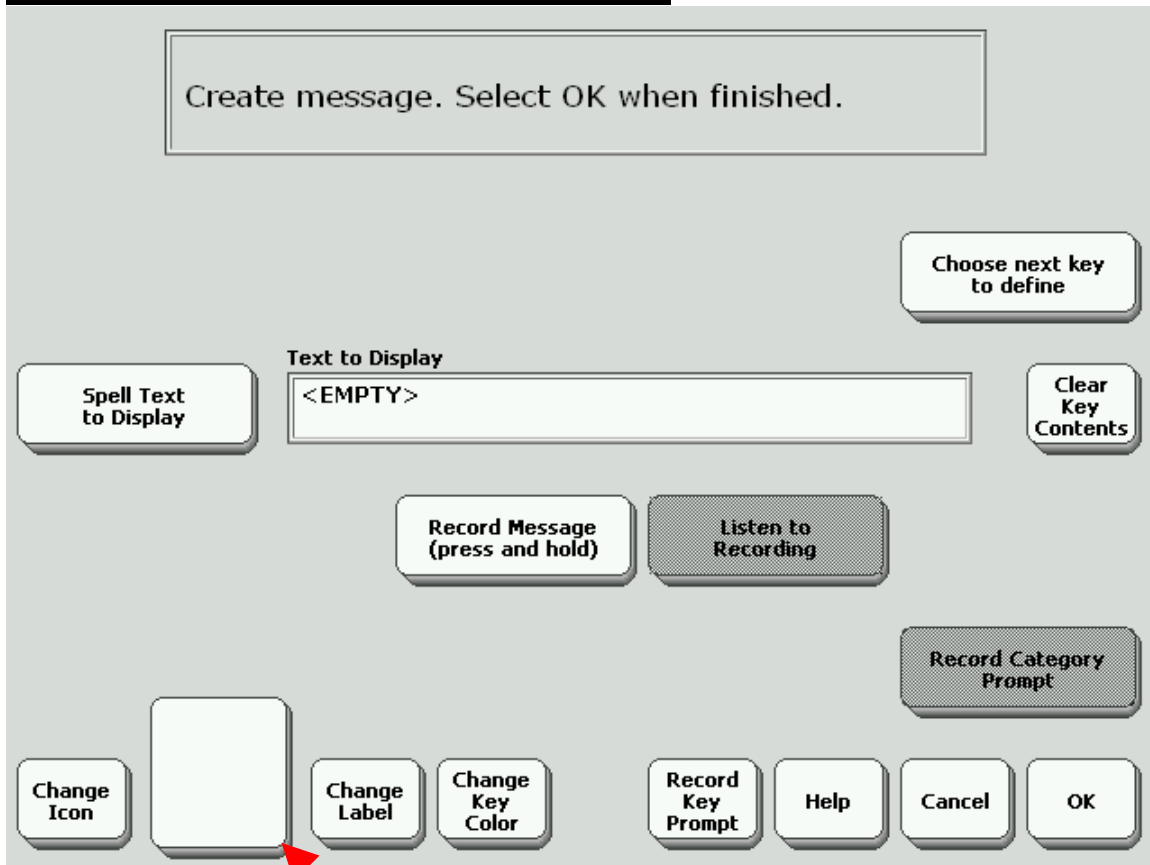
Activity Row - the first row of small keys at the top of the screen. This row offers items related to the key you selected in the core vocabulary or an activity in the activity row.

Core Vocabulary - The remaining rows. This is considered your main or home screen.

These keys offer words frequently used to communicate - verbs, pronouns, adjectives etc. These keys may also act as category keys that will link to the activity row.

In user area 3 (8-phrase) the keys link to pages that provide options to go with the initial part of the phrase chosen.

TO CUSTOMIZE THE DEVICE



CREATING A PAGE

1. Select toolbox key.
2. Select CREATE PAGE.
3. Spell name for new page.
4. Select OK.
5. Choose keyboard size of new page.
6. Select OK.
7. Choose key to define.
8. Select CHANGE ICON. (see insert above)
9. Select icon from categories to represent the text.
10. Select SPELL TEXT TO DISPLAY.
11. Type message.
12. Select OK.

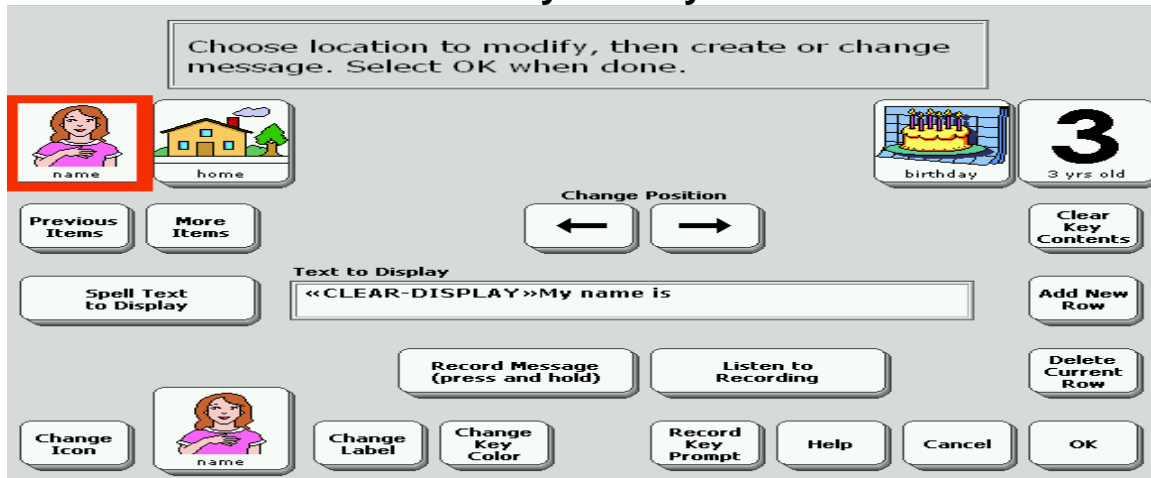
1. Choose key to define. You want to be consistent with frequently used tools to promote motor planning.
2. Select CHANGE ICON.
3. Select icon from categories to represent tool.
4. Select SPELL TEXT TO DISPLAY.
5. Select CLEAR DISPLAY to erase the name of the icon in the text area.
6. Select INSERT TOOL - located on top left side of screen.
7. Select tool you wish to insert from the pages of tools.
8. Select OK.
9. Select CHANGE LABEL.
10. Type the new label.
11. Select OK.
12. Select **CHOOSE NEXT KEY TO DEFINE.**
13. Continue with steps listed previously to add vocabulary or tools.

LINKING ONE PAGE TO ANOTHER.

(First, you must create the page you want to link to)

1. Select toolbox key.
2. Select MODIFY PAGE.
3. Select the page you want to modify.
4. Select a key on the page that you want to go to another page.
5. Select SPELL TEXT TO DISPLAY.
6. Select INSERT TOOL.
7. Select MORE ITEMS at the bottom of the screen.
8. Select SET PAGE. (SET PAGE TEMPORY is also an option if you want the page to revert back to your previous screen after a message is spoken)
9. Select the page you want to link to.
10. Select any text you want spoken as an entry message.
11. Select OK.
12. Select CHANGE ICON.
13. Select an icon to represent the page you want to go to.
14. Select CHANGE LABEL.
15. Select a label for the page.
16. Select OK.

Modify Activity



MODIFYING AN ACTIVITY ROW

1. Select the toolbox key.
2. Select the MODIFY ACTIVITY key.
3. Select MORE ITEMS until you see the activity you want.
(It may be darkened)
4. Select the key representing the activity. A red box will indicate you have chosen that activity.
5. Select MODIFY ITEM WITHIN ACTIVITY.
6. Select the key you want to change.
7. Select CHANGE ICON and select an icon you want to represent the new message.
8. Select SPELL TEXT TO DISPLAY.
9. Spell message.
10. Select OK.
11. Select RECORD MESSAGE.
12. Select CHANGE LABEL and type new label.
13. Select OK.

ADD "MORE ITEMS" TO THE END OF THE ACTIVITY ROW.

(Most of the activity rows are full. You will need to add a new row and arrange the icons in the order you want. You will need to add a "More Items" key to provide access to the next row.)

ADD NEW ROW:

1. Select ADD NEW ROW on right side of screen.
2. A blank row of keys will appear.
3. Select PREVIOUS ITEMS to return to the previous row of icons.
4. Select the last key on the row, a red box will appear around the key.
5. Select the right arrow →
6. Pressing the arrow will move the red highlighted icon you have selected to the desired location.
7. MORE ITEMS and PREVIOUS ITEMS will allow you to move between the two rows while you are in the customizing mode.

ADD MORE ITEMS:

1. Select last key in activity row.
2. Select CHANGE ICON.
3. Select ALPHABET SORT.
4. Select "F".
5. Select FAST FORWARD icon.
6. Select SPELL TEXT TO DISPLAY.
7. Select INSERT TOOL key.
8. Select More Items from bottom of page.
9. Select MORE ITEMS from menu of tools.
10. Select OK.
11. Select CHANGE LABEL.
12. Spell the new label of "MORE".
13. Select OK.
14. Select PREVIOUS ITEMS or MORE ITEMS key at the top of screen (under activity row) to see additional items within the activity.

CREATE A NEW ACTIVITY

1. Select toolbox key.
2. Select CREATE ACTIVITY.
3. Spell the name of your new activity.
4. Select OK.

5. Select an icon for the activity from one of the categories. (this icon will not appear until you go back to the core vocabulary/main screen. It is the key on the activity row that you will choose to get to the items you are ready to program.)
6. The first key of your activity will be highlighted.
7. Select CHANGE ICON.
8. Select an icon for the key.
9. Select SPELL TEXT TO DISPLAY.
10. Type any text you want to go with the key.
11. Select RECORD MESSAGE – press and hold key while you speak into the microphone (above the toolbox key)
* to adjust the internal microphone volume and recording quality go to the SPEECH MENU.
12. Select CHANGE LABEL
13. Select the next key in the activity row that you want to define. A red box around the key designates that it has been chosen.
14. Repeat steps 7-13 until you have completed your activity.

LINKING ACTIVITIES

1. Create the activity you want to link first.
2. Select toolbox key.
3. Select MODIFY ACTIVITY.
4. Choose the activity you want to link the new activity to.
5. Select MODIFY ITEM WITHIN ACTIVITY.
6. Choose the key you want to link the new activity to.
7. Select SPELL TEXT TO DISPLAY.
8. You may keep any spelled message you already have or
Clear display to not have any text appear with the key.
9. Select INSERT TOOL.
10. Select the tool - SET ACTIVITY
11. Select the Activity you are linking to.
12. Select OK
13. Change the icon and label if needed.

HIDE OR SHOW AN ACTIVITY

If you want to decrease the number of activities available in the activity row you can choose to hide them and show them at another time.

1. Select Toolbox key.
2. Select MODIFY ACTIVITY.
3. Select the activity to modify (you may need to select MORE ITEMS to locate it)
4. Select HIDE button on the right side of screen.
5. Select OK.
6. To SHOW an activity.
7. Select an activity that is dark.
8. Select SHOW button on the right side of screen.
9. Select OK.

MAKE AN EXISTING ACTIVITY DYNAMIC

1. Select toolbox key.
2. Select DYNAMIC ACTIVITY MENU.
3. Select ADD DYNAMIC ACTIVITY.
4. Select the core icon that you want to link the activity to.
5. Select OK.
6. Select the activity to link to.
7. Make sure DYNAMIC ACTIVITIES is On; and ACTIVITY PERSISTENCE is Temporary. (This will allow the activity row to return to the previously shown activity row after an item is selected from the dynamic activity. If you want the dynamic activity row to remain until the device user presses the Activity key to choose a different activity, you can choose ACTIVITY PERSISTENCE to be Permanent.)

STORE A MESSAGE IN CORE VOCABULARY

Plan what you want to say and decide the icon sequence to use.

1. Select the toolbox key on the front of the device case.

2. Select STORE CORE in toolbox.
3. Select the icon sequence you want to use.
4. Select OK (at the top of screen).
5. Select SPELL TEXT TO DISPLAY.
6. Type the message you want to store.
7. Select OK (lower right) on keyboard screen.
8. Select RECORD MESSAGE – press and hold the record message key while you speak the message in to small hole above the toolbox key.
9. Select LISTEN TO RECORDING to hear how your message sounds. * To adjust internal microphone volume and recording quality go to the SPEECH MENU.

To change a picture on the core screen

10. Select MODIFY LAST PICTURE to choose a picture for the key.
11. The device takes you to all of the pictures available in the device.
12. Choose a category of pictures or Alphabet Sort
13. “MORE ITEMS” at the bottom of the screen allows you to navigate through all of the pictures.
14. Choose a picture.
15. Check to see if you need to CHANGE LABEL of the picture, You have 9 characters of space to put in a key word or two.
16. When you want to return to the program select OK then GO TO MINSPEAK. (GO TO MINSPEAK will always take you back to the core vocabulary).

EDIT CORE VOCABULARY

1. Select toolbox key.
2. Select EDIT CORE.
3. Select icon sequence to edit.
4. Select OK at the top of the screen.
5. Select MODIFY LAST PICTURE to change the icon.
6. Select SPELL TEXT TO DISPLAY.
7. Edit the message.

8. RECORD new message.
9. Select OK.

ERASE A CORE VOCABULARY MESSAGE

1. Select toolbox key.
2. Select ERASE CORE.
3. Select icon sequence to erase.
4. Select OK.
5. Select YES or NO to erase.