

Vantage Lite Cheat Sheet



Front Panel

ON/OFF

Turns the device ON or OFF. If you turn the device off with this button, you must use it to turn the device back on.

TOOLBOX

This takes you to the Toolbox where you can use the system menus.

Keys 1, 2, and 3 are USER DEFINED KEYS.

Key 1 has been assigned a tool that allows you to select different Activities in the Activity Row of your CORE overlay.

SET-UP KEY

Use **Key 2** for modifying vocabulary. Go to the page, activity or the core word you want to change, select the SET-UP key, select the key on your overlay you want to change, and follow the prompts on your touch screen.

Key 3 is programmed to let you hide or show a Notebook without using the NOTEBOOK MENU.

Terms you need to know:

Activity Row

A set of 9 buttons located at the top of the screen. This row offers most of the device user's frequently used noun items (fringe vocabulary items).

Core Vocabulary

The bottom remaining rows. These keys offer words frequently used to communicate in our language: verbs, pronouns, adjectives, negatives, question words, etc. These keys may also act as category keys that will link to the nouns in the activity row.

Set-Up Key

The #2 black key on the outer case of the device. Used for making quick modifications to a key.

CHANGING USER AREAS

1. Select the toolbox key on the front of the Vanguard/Vantage case.
2. Select **USER AREA MENU**.
3. Select **SWITCH USER AREA**

4. Select the User Area to switch to.
5. The device takes you back to the **USER AREA MENU** screen.
6. Select **OK**
7. Press **OK** again or press **GO TO CORE** (blue key at top right corner of toolbox)

HIDING INDIVIDUAL ACTIVITIES

1. Press the **SETUP KEY**.
2. Find and touch the activity you wish to “hide”.
3. If you don’t see the activity you need, select **MORE ITEMS**.
4. Once you find the correct activity, you choose **HIDE** on the right side of this screen.

TO HIDE ALL ACTIVITIES

1. Press the **SETUP KEY**
2. Select any activity.
3. Select **HIDE ALL ACTIVITIES**
4. Select **OK**.

TO DELETE BUTTON ON ACTIVITY ROW

1. Select **SETUP KEY**
2. Choose key you want to remove
3. Select **CLEAR KEY CONTENTS**
4. Select **OK**.

TEMPORARY VS. PERMANENT ACTIVITY ROW

1. Go to **TOOLBOX**
2. Select **DYNAMIC ACTIVITY MENU**
3. **ACTIVITY PERSISTENCE** should be **TEMPORARY**
4. If **PERMENANT**, select **TEMPORARY**
5. When finished, select **OK**, then **OK** again.

HIDING/SHOWING CORE KEYS

1. Press the **SETUP KEY**.
2. Press **HIDE/SHOW KEYS** at the top right corner of your screen
3. Choose “hide all” and then choose individual keys to “show” by touching them.
4. Select the **TEXT AREA** to exit.

To show or hide more keys

1. Press the **SETUP KEY**.
2. Press **HIDE/SHOW KEYS** button again
3. Now just press individual keys you want to show or hide by touching them.
4. Select the **TEXT AREA** to exit.

EDIT AN ACTIVITY

1. Press the **SETUP KEY**.
2. Touch the icon you want to edit.
3. Select **SPELL MESSAGE, OR DEFINE KEY FUNCTION** to type text that will appear on the display, select **OK**.
4. **CHANGE ICON** and **CHANGE LABEL**.
5. Select **OK**.
6. When you have finished, select **OK** or touch the next key you want to program.

EDIT CORE

1. Press the **SETUP KEY**.
2. Touch the core icon you want to edit.
3. If you are modifying a speaking key, touch **SPELL MESSAGE, OR DEFINE KEY FUNCTION** to type text that will appear and be spoken on the display, select **OK**.
4. Now, **CHANGE ICON** and **CHANGE LABEL** (A label can have up to 9 letters)
5. Select **OK**.
6. When you have finished, select **OK**.

COLOR CODE KEY

1. Press the **SETUP KEY**
2. Touch the key you want to color; can be core or activity key
3. Select **CHANGE KEY COLOR**
4. Choose color
5. Select **OK**

IMPORTING IMAGES/PHOTOS

1. Save your image onto a USB thumb drive/flash drive/jump drive from your computer. The image can be in **any** of the following formats: .jpg, .gif, or .bmp
2. Insert the thumb drive, with your image saved to it, into the side of your device.
3. Go to **TOOLBOX**
4. Go to **TRANSFER MEMORY MENU**
5. Select **IMPORT ICONS**.
6. It will ask you to select the location/folder that you would like your icon to be saved.

MEMORY BACK UP

1. Insert your flash drive into the USB port on the side of the device.
2. Go to **TOOLBOX**
3. Select **TRANSFER MEMORY MENU**
4. Select **SAVE ONE USER AREA** and touch the user area you would like to back up or **SAVE ENTIRE DEVICE CONTENTS**.
5. Give the back up a name.
6. Touch **OK** and wait for memory transfer to take place.

LOCKING THE TOOLBOX

To *lock* the device:

1. Go to the **TOOLBOX**.
2. Activate **MAINTANENCE MENU**.
3. You may turn the **SYSTEM LOCK SETTINGS** on if you wish to lock all keys on the outer case or you may pick and choose which keys you want to be locked by using the right side of this screen.
4. Select **OK, OK**.
5. Select **OK** in the **TOOLBOX**.

To *unlock* the device:

1. Press and hold the **TOOLBOX** for **5** seconds.
2. Activate **MAINTANENCE MENU**
3. Select the **OFF** button under **SYSTEM LOCK**.
4. Select **OK**.
5. Select **OK** in the **TOOLBOX**.

Hint: You may also want to program a password into the device to add additional security.