



PRINT THESE PAGES ON WHITE PAPER

Instructions for ASHA CEU e-Training Participants:

- All forms must be received within **15 days** from the end date of the class. Materials received after this date will not be processed. There will be no exceptions to this policy.
- You will need to complete the following documents:
 - ASHA Participant form – must be printed on **WHITE** paper
 - PRC Post Test
 - PRC Evaluation
- Complete the ASHA CEU Participant Form. Be sure to complete this form accurately.
- Complete the Post Test. All questions must be completed. A score of 80% or better is needed to qualify for CEUs. Please be sure to put your name on the form.
- Complete the Evaluation form.
- Certificates are provided for this activity by request only. Certificates will be emailed to you.
- The ASHA Participant form, PRC Post Test and PRC Evaluation must be mailed in a large envelope to the address below.

All forms must be flat.

Folded and/or stapled forms will not be accepted.

(ASHA CE forms must go through a scanner. Folded forms cannot be read easily.)

Please send completed materials to:

Seminar Coordinators
Prentke Romich Company
1022 Heyl Road
Wooster, OH 44691